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INTEGRITY COMMISSIONER, HALDIMAND COUNTY

Code of Conduct Complaint Form

Under s. 223.4(1) of the *Municipal Act, 2001*, as amended (the “Act”), a member of council or a member of the public may request the Integrity Commissioner to conduct an inquiry as to whether a member of council has contravened a code of conduct applicable to the member.

Contact Information Box

Complainant’s Full Legal Name: _____

Complainant’s Full Address: _____

Tel (day time) _____ Other Number: _____

Complainant’s Email address: _____

Filing a Code of Conduct Complaint

1. A complaint that a Member has contravened the Code of Conduct (the “Code”) may be filed by any person or entity.
2. In accordance with section 223.4(9) of the Act, during the Election Period no complaint that a Member has contravened the Code may be submitted by any person. The Election Period means the time period that starts on Nomination Day and ends on Voting Day in a regular election year.
3. A complainant is required to provide the following information:
 - a. The name of the Member alleged to have contravened the Code;
 - b. The sections of the Code allegedly contravened by the Member;
 - c. The date, time and location of the alleged contravention(s);
 - d. An explanation as to why the complainant believes that the issue raised may be a contravention of the Code;
 - e. Any other evidence in support of the allegation must be included and shall be dated and signed by the complainant; and
 - f. The full contact information for the complainant, including mailing address, telephone number, and email address.
4. Return the completed form to the Integrity Commissioner.

Personal Information Collection Notice

The personal information collected on this form is collected under the authority of sections 223.1 and 223.8 of the Act. The information will be provided to enforce the Code. This form will be shared with the Integrity Commissioner and may be shared by the Integrity Commissioner with any persons the Integrity Commissioner deems necessary as part of any investigation.

Schedule A

to the Complaint Form of

[Complainant’s Full Legal Name]

Clearly outline all the reasons why you believe the Member of Council has contravened the sections of the Code.

Code identified in the complaint form, and include applicable dates, times and locations. Any supporting documents or evidence that you wish to provide should be listed in Schedule A and attached to the complaint form. You may attach additional Schedule A pages as required.